



Economic Development Board Meeting Minutes, April 10, 2024

The meeting was called to order at 12:01 p.m. Open meeting laws noted in the City Office.

Members Present: Darcy Johnson, Jarod Albers, Lori Harding, Randy Heitmann, Judy Jackson, Jason Weiss

Members Absent: Tom Shoemaker, Jan tenBensel, Derek Downer

Others Present: Melissa Jackson, Jessica Alexander, Ashley Gerlach

Consent Approval of Financials/Invoices and Minutes and Bills: The Board reviewed the March financials. A motion was made by Randy Heitmann, seconded by Lori Harding, to approve the financials. Motion carried.

New Business:

M. Jackson gave an activities report.

Ashley Gerlach and Jessica Alexander gave an update on Mainstreet Revival activities. The next project is working with Impact Art on a community mural on the Mark's Pharmacy wall. Watch for further brainstorm sessions via social media.

The Board discussed the need for a website revamp to cambridgegene.org. M. Jackson will work with Courtney Stanton to get bids.

The Board reviewed the Hamel Down Payment Assistance application. A motion was made by Randy Heitmann, seconded by Jarod Albers, to approve the application. Motion carried.

The Board reviewed the Masten Down Payment Assistance application. A motion was made by Jason Weiss, seconded by Judy Jackson, to approve the application. Motion carried.

The Board reviewed the VanLieshout Down Payment Assistance application. A motion was made by Jarod Albers, seconded by Jason Weiss, to approve the application. Lori Harding abstained. Motion carried.

The Board reviewed the Tri Valley Health System internship application. A motion was made by Jason Weiss, seconded by Judy Jackson, to approve the application. Motion carried.

The Board reviewed the Camas Publishing internship application. A motion was made by Jarod Albers, seconded by Lori Harding, to approve the application. Motion carried.

The Board discussed the proposed commercial lot RFP process and evaluation scorecard. A motion was made by Jarod Albers, seconded by Judy Jackson, to approve the RFP and send it to the joint committee members for feedback. The RFP must be delivered to all interested applicants on the same day and must be returned by the first day of the following month.

Project Updates:

The Board discussed details about finalizing a 501c3 status.

Public Comment:

The Board discussed the future of the Cambridge Area Chamber of Commerce.

The meeting was adjourned at 1:18 p.m.

The next Board meeting is scheduled for May 8, 2024, at 12:00 p.m. at the City offices.